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FLAT

LIVErNORTH Flat

103 Beechwood House

Terms and Conditions

Liver NORTH
LIVER PATIENT SUPPORT

information leaflet 2
Revised Nov 22

The Accommodation

103 Beechwood House, is provided by LIVErNORTH (a registered charity) as a support service to liver patients. It relies entirely on charitable donations and therefore it is important that the following terms and conditions are followed.

INFECTION PREVENTION AND CONTROL

The flat is used by hospital patients, their relatives, carers and friends, some of whom may be extremely vulnerable to infection. It is important that everyone staying in the flat observes the highest standards of hygiene at all times to prevent the transmission of infection into or from the clinical areas of the hospital. Failure to observe these standards can result in the termination of your occupancy.

When vacating the flat please ensure that you take ALL personal belongings with you. This includes: books, magazines, food, tea, coffee, condiments. Anything left behind will be destroyed during the inventory check.

Access & Keys

Use of the flat is on a first come, first served 'need' basis and is assessed by the Senior Sister on Ward 16. Children are not permitted access to the flat under any circumstances.

Take the lift to level 1. On leaving the lift turn left through the double doors to the exterior of the building. Once outside, turn right and follow the path to the end of the building. Turn right continuing along the path, crossing the road and walking past the multi storey car park. Beechwood House is ahead of you on the left (see plan overleaf).

Enter the building by using the code you have been

given to open the main door. Go up the stairs to the 1st floor and look for the door marked 'LIVErNORTH' 103. Your key will open the front door of the flat and the bedroom door of the room which has been allocated to you (Room A or Room B).

It is important that you hand the key to a member of staff on ward 16 when you either leave the hospital grounds or vacate the flat.
Any lost key will be subject to recharge.

Fire Precautions

Smoking is not allowed anywhere on the site. Please read the fire instructions which are displayed on the kitchen wall next to the fire blanket.

Facilities

A plan and directions to the flat are shown on the reverse of this leaflet. The accommodation comprises two private lockable twin bedrooms with a SHARED kitchen, living room, bathroom (shower) and separate W.C. The kitchen contains a fridge, cooker, microwave oven, kettle, pans, crockery and cutlery.
Please clean all items and surfaces immediately after each use.

Electrical Equipment

DO NOT USE any electrical equipment which has not been tested by the hospital's engineers department. Failure to observe this rule will invalidate the insurance and your occupancy may be terminated.

Linen

Towels are provided.
Bed-linen is changed weekly: please strip the bed and leave dirty linen in the hall either each week or when vacating the room.

A set of clean linen can be found in the linen cupboard.

Waste disposal

Bins are provided on the ground floor.
Please dispose of all foodstuffs when vacating the flat.

Telephones

The telephones in the flat are for internal use only. Public telephones are located throughout the main hospital building.

Pets

No animals are allowed in the flats.

Hotel Services

Please note that the Freeman Hospital Hotel Services have free access to every room for the purposes of cleaning and servicing the flats.

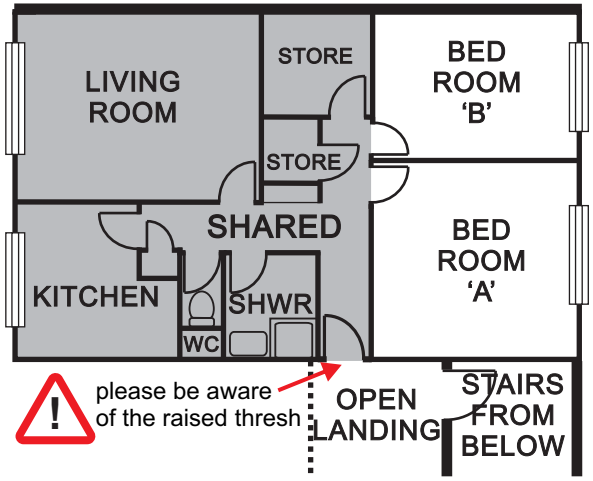
Payment

LIVErNORTH has an agreement with the Newcastle upon Tyne Hospitals Trust to pay for the maintenance and servicing of the flat. To help with this cost, we suggest a minimum donation of £5.00 per person per night.
Details will be sent to you at your home address.

Please be considerate to other occupants

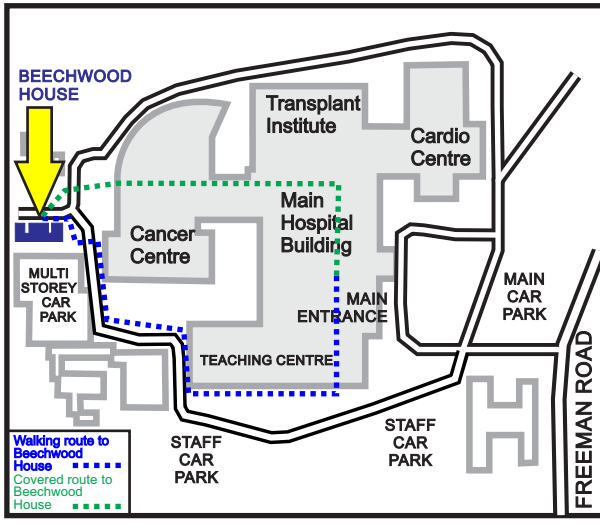
Disclaimer

LIVErNORTH can accept no responsibility for any personal injury you incur as a result of using this accommodation. In addition, you are advised that no claim can be accepted for the loss or damage of personal possessions.



103 Beechwood House - Internal Layout

Caution: The Freeman Hospital is a very busy site and is constantly improving the services provided. Please take care as building alterations may be ongoing in any part of the hospital or grounds at any time. Beechwood House is also accessible via the Northern Cancer Centre. You may like to consider this option during inclement weather (please ask at main reception for directions)



Beechwood House - Location Plan

Yes I donate
ORGAN DONATION

Take time to talk about organ donation

Many people don't realise that their family's support is needed for organ donation to go ahead.

Information Service provided by:
LIVErNORTH
Tel & Helpline: 0191 3702961
Info@livernorth.org.uk
www.livernorth.org.uk
Registered Charity Number 1087226

LIVERNORTH is a national liver patient support charity and has provided this leaflet free of charge
We have no paid employees.

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Research applications invited -
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