

This is a 16 page booklet using 4 x A4 sheets of paper.

Print on A4, select LANDSCAPE.

If you can print on both sides, choose that and 'flip on short edge'

If you can't print on both sides automatically, print sheet 1 out, flip it over and print on the back. There are no page numbers on the cover but on the reverse of the cover/back pages there should be page no 2 and page 15.

Then print the other 3 sheets both sides the same way, collate as shown below.

