

### The Accommodation

103 Beechwood House, is provided by LIVErNORTH (a registered charity) as a support service to liver patients. It relies entirely on charitable donations and therefore it is important that the following guidelines and conditions are followed.

### Access & Keys

Take the lift to level 1. on leaving the lift turn left through the double doors to the exterior of the building. Once outside, turn right and follow the path to the end of the building. Turn right continuing along the path, crossing the road and walking past the multi storey car park. Beechwood House is ahead of you on the left (see plan overleaf).

Enter the building by using the number you have been given to open the main door. Go up the stairs to the 1st floor and look for the door marked 'LIVErNORTH' 103.

Your key will open the front door of the flat and the bedroom door of the room you have been allocated.

Please beware of the raised thresh.

NB: Beechwood House is also accessible via the Northern Cancer Centre. You may like to consider this option during inclement weather (please ask on the ward for directions)

It is important that you hand the key to a member of staff on ward 7 when you either leave the hospital grounds or vacate the flat.

A lost key will cost LIVErNORTH £10 to replace.

### Fire Precautions

Smoking is not allowed anywhere on the site. Please read the fire instructions which are on the kitchen wall next to the fire blanket.

### Facilities

A plan and directions to the flat are shown on the reverse of this leaflet. The accommodation comprises 2 private lockable double bedrooms with a shared kitchen, living room, bathroom (shower) and separate W.C.

Please be considerate to other occupants.

The kitchen contains a fridge, cooker, microwave oven, mini oven, kettle, pans, crockery and cutlery (please clean all items after use). Tea, coffee and sugar are provided free of charge, please let us know if supplies are low.

### Electrical Equipment

Do not use any electrical equipment which has not been tested by the hospital's engineers department. Failure to observe this rule will invalidate the insurance.

### Linen

Towels are not provided.

Bed-linen is changed weekly: please strip the bed and leave dirty linen in the hall either each week or when vacating the room.

A set of clean linen can be found in the wardrobe.

### Waste disposal

Bins are provided on the ground floor.

Please dispose of all foodstuffs when vacating the flat.

### Telephones

The telephones in the flat are for internal use only. Public telephones are located throughout the main hospital building.

### Pets

No animals are allowed in the flats.

### Hotel Services

Please note that the Freeman Hospital Hotel Services have free access to every room for the purposes of cleaning and servicing the flats.

### Rental

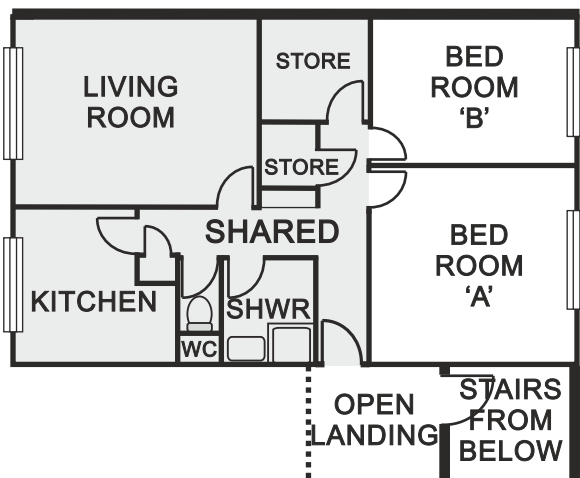
LIVErNORTH has undertaken to pay for the maintenance & servicing of the flat to the Newcastle upon Tyne Hospitals Trust. To help with this cost we ask for a small donation:

£5.00 per person per night.

Details will be sent to you at your home address.

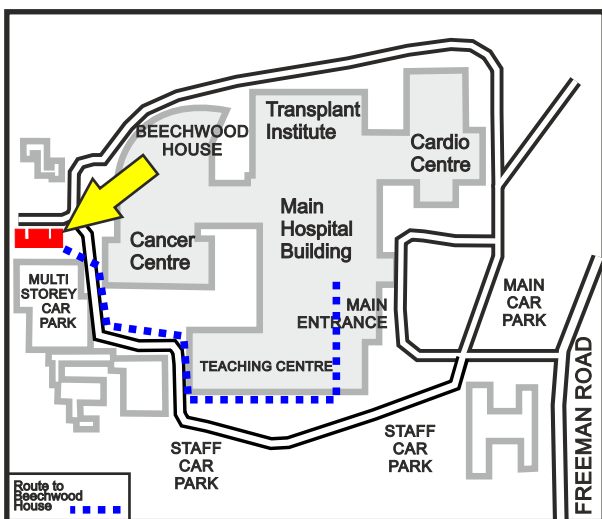
### Disclaimer

LIVErNORTH can accept no responsibility for any personal injury you incur as a result of using this accommodation. In addition, you are advised that no claim can be accepted for the loss or damage of personal possessions.



103 Beechwood House - Internal Layout

**Caution:** The Freeman Hospital is a very busy site and is constantly improving the services provided. Please take care as building alterations may be ongoing in any part of the hospital or grounds at any time.



Beechwood House - Location Plan

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Registered Charity Number 1087226

LIVERNORTH is a national liver patient support charity and has provided this leaflet free of charge.  
We have no paid employees.

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# ACCOMMODATION FOR PATIENTS, THEIR FAMILIES AND CARERS

103  
Beechwood House  
Freeman Hospital

GUIDANCE NOTES  
&  
CONDITIONS OF USE



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